



**LIFE SKILLS CENTER LEE COUNTY, INC.
A CHARTER SCHOOL AND COMPONENT UNIT OF THE
DISTRICT SCHOOL BOARD OF
LEE COUNTY, FLORIDA**

**FINANCIAL STATEMENTS WITH INDEPENDENT
AUDITOR'S REPORTS THEREON**

JUNE 30, 2011



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**LIFE SKILLS CENTER LEE COUNTY, INC.
MANAGEMENT'S DISCUSSION AND ANALYSIS
FOR THE YEAR ENDED JUNE 30, 2011**

The discussion and analysis of the Life Skills Center Lee County, Inc.'s (the "School") financial performance provides an overall review of the School's financial activities for the year ended June 30, 2011. The intent of this discussion and analysis is to look at the School's financial performance as a whole; readers should also review the basic financial statements and the notes to the basic financial statements to enhance their understanding of the School's financial performance.

Financial Highlights

The assets of the School exceeded its liabilities at the close of the fiscal year by \$48,847 (net assets). This is a decrease from the prior year, when assets of the School exceeded its liabilities by \$140,509. This decrease is primarily related to an excess of expenses over revenues resulting from the School's transition away from its current management company.

Revenues from state and local sources increased 14% (\$201,999), while revenues from federal sources increased slightly (\$865). The net increase in revenues for the year was 14% (\$202,864). The increases were due to higher enrollment from the previous year which resulted in higher state funding. A working capital contribution from the management company was also required to cover additional operating expenses of the School. Expenses decreased from the previous year by 4% (\$67,399).

Using this Financial Report

This report consists of three parts - the management discussion and analysis, the basic financial statements and notes to those statements. The basic financial statements include two kinds of statements that present different views of the School:

The first two statements - the Statement of Net Assets and Statement of Activities, are government-wide financial statements that provide information about the School's overall financial status.

The remaining statements - the Balance Sheet and Statement of Revenues, Expenditures and Changes in Fund Balances, are fund financial statements that focus on individual parts of the School, reporting the School's operations in more detail than the government-wide statements.

Government-Wide Financial Statements

The government-wide financial statements report information about the School as a whole using accounting methods similar to those used by the private sector. The Statement of Net Assets includes all of the School's assets and liabilities. All of the current year's revenues and expenses are accounted for in the Statement of Activities, regardless of when cash is received or paid.

The two government-wide financial statements report the School's net assets and how they have changed. Net assets - the difference between the School's assets and liabilities - are one way to measure the School's financial position. Over time, increases or decreases in the School's net assets are an indicator of whether its financial position is improving or deteriorating.

**LIFE SKILLS CENTER LEE COUNTY, INC.
MANAGEMENT'S DISCUSSION AND ANALYSIS
FOR THE YEAR ENDED JUNE 30, 2011
(Continued)**

Net Assets

The table below provides a comparative summary of the School's net assets for fiscal years 2011 and 2010.

	Net Assets		Increase (Decrease)
	<u>2011</u>	<u>2010</u>	<u>(Decrease)</u>
Assets			
Current Assets	\$ 119,320	\$ 169,151	\$ (49,831)
Capital Assets, net	<u>11,205</u>	<u>35,578</u>	<u>(24,373)</u>
Total Assets	<u><u>\$ 130,525</u></u>	<u><u>\$ 204,729</u></u>	<u><u>\$ (74,204)</u></u>
Liabilities			
Current Liabilities	<u><u>\$ 81,678</u></u>	<u><u>\$ 64,220</u></u>	<u><u>\$ 17,458</u></u>
Net Assets			
Invested in Capital Assets	\$ 11,205	\$ 35,578	\$ (24,373)
Unrestricted	<u>37,642</u>	<u>104,931</u>	<u>(67,289)</u>
Total Net Assets	<u><u>\$ 48,847</u></u>	<u><u>\$ 140,509</u></u>	<u><u>\$ (91,662)</u></u>

The decrease in current assets is related to a decreased cash balance as of June 30, 2011. Net capital assets decreased as a result of depreciation expense in the current year. Unrestricted net assets decreased due to the excess of expenses over revenues associated with the transition away from the current management company.

**LIFE SKILLS CENTER LEE COUNTY, INC.
MANAGEMENT'S DISCUSSION AND ANALYSIS
FOR THE YEAR ENDED JUNE 30, 2011
(Continued)**

Change in Net Assets

The table below shows the comparative summary of changes in net assets and revenues and expenses for fiscal years 2011 and 2010.

Change in Net Assets			
	2011	2010	Increase (Decrease)
Revenues			
Federal Direct	\$ 4,108	\$ 6,442	\$ (2,334)
Federal Sources Passed Through			
Local School District	72,850	69,651	3,199
State and Local Sources	1,624,477	1,422,478	201,999
Total Revenues	1,701,435	1,498,571	202,864
Expenses			
Instruction	620,639	667,405	(46,766)
Pupil Personnel Services	94,428	141,911	(47,483)
Instructional Staff Training Services	11,290	8,226	3,064
Instruction Related Technology	115,903	118,489	(2,586)
Board	58,659	33,291	25,368
General Administration	196,089	126,561	69,528
School Administration	275,174	332,373	(57,199)
Facilities Acquisition and Construction	322,801	316,696	6,105
Pupil Transportation Services	27,417	24,000	3,417
Operation of Plant	89,976	95,387	(5,411)
Maintenance of Plant	13,993	29,429	(15,436)
Total Expenses	1,826,369	1,893,768	(67,399)
Special Item			
Expenses Paid by WHLS on Behalf of the School (See Note 7)	33,272	400,005	(366,733)
Change in Net Assets	\$ (91,662)	\$ 4,808	\$ (96,470)

Total revenues increased primarily due to the School's higher enrollment during the school year. Total expenses were down due to changes in cost structure.

**LIFE SKILLS CENTER LEE COUNTY, INC.
MANAGEMENT'S DISCUSSION AND ANALYSIS
FOR THE YEAR ENDED JUNE 30, 2011
(Continued)**

Fund Financial Statements

The fund financial statements provide more detailed information about the School's most significant funds, not the School as a whole. A fund is a self-balancing set of accounts, which the School uses to keep track of sources of funding and spending.

The School's basic services are included in governmental funds which focus 1) on how financial assets can be converted to cash flows and 2) on the year-end balances available for spending.

In particular, unassigned fund balance is a useful measure of the School's net resources available for spending at the end of the fiscal year. As of the end of the current fiscal year, the School's governmental funds reported a combined ending unassigned fund balance of \$37,642.

Budgetary Highlights

The School prepares an annual budget in June based on the expected funded enrollment figure for the following school year. The budget is revised once the School's final full-time equivalent enrollment is determined based on the required count dates.

The School's final general fund budget estimated an \$86,366 carryover for the following year. Actual results produced a carryover in the general fund of \$37,642.

With the budget adjustments to the general fund, board costs were almost \$24,000 over budget due to the expenses associated with transitioning away from the current management company. General administration costs were approximately \$72,000 over budget due to higher than expected overhead costs assigned to the School and management fees authorized by the board associated with the transition away from the current management company. Facilities acquisition and construction costs were almost \$14,000 over budget due to lower than expected revenue for the Capital Projects fund causing more expense to hit the general fund than anticipated.

Capital Assets

At the end of fiscal year 2011, the School had \$11,205 invested in capital assets. The table below shows comparative balances of capital assets for fiscal years 2011 and 2010.

Capital Assets			
(Net of Depreciation)			
	2011	2010	Increase (Decrease)
Furniture, Fixtures & Equipment	\$ 1,004	\$ 3,414	\$ (2,410)
Computer Software	10,201	32,164	(21,963)
	\$ 11,205	\$ 35,578	\$ (24,373)

**LIFE SKILLS CENTER LEE COUNTY, INC.
MANAGEMENT'S DISCUSSION AND ANALYSIS
FOR THE YEAR ENDED JUNE 30, 2011
(Continued)**

For more information on capital assets, see Note 4 in the Notes to the Basic Financial Statements.

Current Financial Issues

As explained more fully in Note 7 to the basic financial statements, the School contracted with WHLS of Florida, LLC ("WHLS") for the majority of its day-to-day services which included facilities, equipment, technology, operational support services (including execution of the educational model), personnel and training, management and management consulting. WHLS agreed to provide these services for a percentage share of the per pupil revenues received by the School from the District School Board of Lee County thereby assuming the financial risk that such share of revenues will not be sufficient to cover expenses. Payment of any excess expenses by WHLS does not represent a loan or future obligation of the School to WHLS.

For fiscal year 2011, WHLS provided \$33,272 in additional support to the School. The School has not renewed its contract with WHLS for the 2012 school year.

Contacting the School's Financial Management

This financial report is designed to provide interested parties with a general overview of the School's finances and to demonstrate the School's accountability for the money it receives. If you have questions about this report or need additional information, contact Amy Rohner, Business Manager for the City of Palms Charter High School, Inc., 2830 Winkler Avenue, Suite 201, Fort Myers, Florida 33916.



Report of Independent Auditors on Basic Financial Statements and Supplementary Information

To the Board of Directors of Life Skills Center Lee County, Inc., a Charter School
and Component Unit of the District School Board of Lee County, Florida

We have audited the accompanying financial statements of the governmental activities, each major fund and the aggregate remaining fund information of Life Skills Center Lee County, Inc. (the "School"), a charter school and component unit of the District School Board of Lee County, Florida, as of and for the year ended June 30, 2011, which collectively comprise the School's basic financial statements, as listed in the table of contents. These financial statements are the responsibility of the School's management. Our responsibility is to express opinions on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinions.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, each major fund and the aggregate remaining fund information of Life Skills Center Lee County, Inc. as of June 30, 2011, and the respective changes in financial position thereof for the year then ended in conformity with accounting principles generally accepted in the United States of America.

In accordance with *Government Auditing Standards*, we have also issued our report dated September 7, 2011 on our consideration of the School's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* and should be considered in assessing the results of our audit.



Accounting principles generally accepted in the United States of America require that the management's discussion and analysis and budgetary comparison information on pages 1 through 5 and page 22, respectively, be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

BKHM, P.A.

Winter Park, Florida
September 7, 2011

LIFE SKILLS CENTER LEE COUNTY, INC.
STATEMENT OF NET ASSETS
JUNE 30, 2011

	<u>Governmental Activities</u>
ASSETS	
Cash and Cash Equivalents	\$ 48,780
Accounts Receivable	68,025
Other Current Assets	2,515
Capital Assets:	
Furniture, Fixtures and Equipment	7,230
Less Accumulated Depreciation	(6,226)
Computer Software	72,638
Less Accumulated Depreciation	<u>(62,437)</u>
Total Capital Assets, net	<u>11,205</u>
Total Assets	<u><u>\$ 130,525</u></u>
LIABILITIES AND NET ASSETS	
LIABILITIES	
Accounts Payable	\$ 15,333
Due to Management Company	<u>66,345</u>
Total Liabilities	<u>81,678</u>
NET ASSETS	
Invested in Capital Assets	11,205
Unrestricted	<u>37,642</u>
Total Net Assets	<u>48,847</u>
Total Liabilities and Net Assets	<u><u>\$ 130,525</u></u>

The accompanying notes to financial statements are an integral part of this statement.

**LIFE SKILLS CENTER LEE COUNTY, INC.
STATEMENT OF ACTIVITIES
FOR THE YEAR ENDED JUNE 30, 2011**

	Program Revenues		Net (Expense) Revenue and Changes in Net Assets
FUNCTIONS	Expenses	Operating Grants and Contributions	Governmental Activities
Governmental Activities:			
Instruction	\$ 620,639	\$ 69,207	\$ (551,432)
Pupil Personnel Services	94,428	-	(94,428)
Instructional Staff Training	11,290	-	(11,290)
Instruction Related Technology	115,903	4,108	(111,795)
Board	58,659	-	(58,659)
General Administration	196,089	3,643	(192,446)
School Administration	275,174	-	(275,174)
Facilities Acquisition and Construction	322,801	-	(322,801)
Transportation	27,417	-	(27,417)
Operation of Plant	89,976	-	(89,976)
Maintenance of Plant	13,993	-	(13,993)
Total Governmental Activities	\$ 1,826,369	\$ 76,958	(1,749,411)
General Revenues:			
State and Local Sources			1,624,477
Total General Revenues			<u>1,624,477</u>
Special Item:			
Expenses Paid by WHLS on Behalf of the School (See Note 7)			33,272
Change in Net Assets			(91,662)
Net Assets-Beginning			140,509
Net Assets-Ending			\$ 48,847

The accompanying notes to financial statements are an integral part of this statement.

**LIFE SKILLS CENTER LEE COUNTY, INC.
BALANCE SHEET - GOVERNMENTAL FUND
JUNE 30, 2011**

	General Fund
ASSETS	
Cash and Cash Equivalents	\$ 48,780
Accounts Receivable	68,025
Other Current Assets	2,515
Total Assets	\$ 119,320
LIABILITIES AND FUND BALANCE	
LIABILITIES	
Accounts Payable	\$ 15,333
Due to Management Company	66,345
Total Liabilities	81,678
FUND BALANCE	
Unassigned	37,642
Total Fund Balance	37,642
Total Liabilities and Fund Balance	\$ 119,320

The accompanying notes to financial statements are an integral part of this statement.

**LIFE SKILLS CENTER LEE COUNTY, INC.
RECONCILIATION OF THE GOVERNMENTAL FUND BALANCE SHEET
TO THE STATEMENT OF NET ASSETS
JUNE 30, 2011**

Total Fund Balance - Governmental Fund \$ 37,642

Amounts reported for governmental activities in the statement of net assets are different because:

Capital assets used in governmental activities are not financial resources and, therefore, are not reported as assets in the governmental fund.

11,205

Total Net Assets - Governmental Activities

\$ 48,847

The accompanying notes to financial statements are an integral part of this statement.

LIFE SKILLS CENTER LEE COUNTY, INC.
STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES
GOVERNMENTAL FUNDS
FOR THE YEAR ENDED JUNE 30, 2011

	<u>General Fund</u>	<u>Capital Projects Fund</u>	<u>Other Governmental Fund</u>	<u>Total Governmental Funds</u>
REVENUES				
Federal Direct	\$ -	\$ -	\$ 4,108	\$ 4,108
Federal Sources Passed Through Local School District	-	-	72,850	72,850
State and Local Sources	<u>1,490,609</u>	<u>133,868</u>	<u>-</u>	<u>1,624,477</u>
Total Revenues	<u>1,490,609</u>	<u>133,868</u>	<u>76,958</u>	<u>1,701,435</u>
EXPENDITURES				
Instruction	527,059	-	69,207	596,266
Pupil Personnel Services	94,428	-	-	94,428
Instructional Staff Training	11,290	-	-	11,290
Instruction Related Technology	111,795	-	4,108	115,903
Board	58,659	-	-	58,659
General Administration	192,446	-	3,643	196,089
School Administration	275,174	-	-	275,174
Facilities Acquisition and Construction	188,933	133,868	-	322,801
Transportation	27,417	-	-	27,417
Operation of Plant	89,976	-	-	89,976
Maintenance of Plant	<u>13,993</u>	<u>-</u>	<u>-</u>	<u>13,993</u>
Total Expenditures	<u>1,591,170</u>	<u>133,868</u>	<u>76,958</u>	<u>1,801,996</u>
SPECIAL ITEM				
Expenses Paid by WHLS on Behalf of the School (See Note 7)	<u>33,272</u>	<u>-</u>	<u>-</u>	<u>33,272</u>
Net Changes in Fund Balances	(67,289)	-	-	(67,289)
Fund Balances, July 1, 2010	<u>104,931</u>	<u>-</u>	<u>-</u>	<u>104,931</u>
Fund Balances, June 30, 2011	<u><u>\$ 37,642</u></u>	<u><u>\$ -</u></u>	<u><u>\$ -</u></u>	<u><u>\$ 37,642</u></u>

The accompanying notes to financial statements are an integral part of this statement.

**LIFE SKILLS CENTER LEE COUNTY, INC.
RECONCILIATION OF THE STATEMENT OF REVENUES, EXPENDITURES AND
CHANGES IN FUND BALANCES OF GOVERNMENTAL FUNDS TO THE
STATEMENT OF ACTIVITIES
FOR THE YEAR ENDED JUNE 30, 2011**

Net Changes In Fund Balances - Governmental Funds \$ (67,289)

Amounts reported for governmental activities in the statement of activities are different because:

Governmental funds report capital outlays as expenditures. However, in the statement of activities, the cost of those assets is allocated over their estimated useful lives and reported as depreciation expense. This is the amount of depreciation expense in the current period.

(24,373)

Change In Net Assets Of Governmental Activities \$ (91,662)

The accompanying notes to financial statements are an integral part of this statement.

**LIFE SKILLS CENTER LEE COUNTY, INC.
NOTES TO THE BASIC FINANCIAL STATEMENTS
FOR THE YEAR ENDED JUNE 30, 2011**

1 DESCRIPTION OF SCHOOL AND REPORTING ENTITY

Life Skills Center Lee County, Inc. (the "School") is a not-for-profit corporation organized pursuant to Chapter 617, Florida Statutes, the Florida Not For Profit Corporation Act and Section 1002.33, Florida Statutes.

The School contracts with WHLS of Florida, LLC ("WHLS") for most of its functions. See Note 7.

The general operating authority of the School is contained in Section 1002.33, Florida Statutes. The School operates under a charter of the sponsoring school district, the District School Board of Lee County, Florida (the "School Board"). The current charter expired on June 30, 2011. The School changed its name to City of Palms Charter High School and received a new charter contract which ends June 30, 2011 and may be renewed by mutual written agreement between the School and the School Board. At the end of the term of the charter, the School Board may choose not to renew the charter under grounds specified in the charter. In this case, the School Board is required to notify the School in writing at least 90 days prior to the charter's expiration. During the term of the charter, the School Board may also terminate the charter if good cause is shown. In the event of termination of the charter, any property purchased by the School with public funds and any unencumbered public funds, except capital outlay funds, revert back to the School Board. Any unencumbered capital outlay funds revert back to the Florida Department of Education to be redistributed among eligible charter schools. The School is considered a component unit of the School Board and meets the definition of a governmental entity under the Governmental Accounting Standards Board ("GASB") accounting guidance; therefore, for financial reporting purposes, the School is required to follow generally accepted accounting principles applicable to state and local governmental units.

Criteria for determining if other entities are potential component units of the School which should be reported with the School's basic financial statements are identified and described in the GASB *Codification of Governmental Accounting and Financial Reporting Standards*. The application of these criteria provides for identification of any entities for which the School is financially accountable and other organizations for which the nature and significance of their relationship with the School are such that exclusion would cause the School's basic financial statements to be misleading or incomplete. Based on these criteria, no component units are included within the reporting entity of the School.

The School operates under a self-appointing, five-member Board of Directors (the "Board"). The School had one instructional/support facility, which was leased by WHLS. The facility was staffed with teaching personnel employed by WHLS.

2 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Recently Adopted Accounting Pronouncements

During fiscal year 2011, the School adopted guidance issued by the GASB that established fund balance classifications that comprise a hierarchy based primarily on the extent to which an entity is bound to observe constraints imposed upon the use of the resources reported in governmental funds. This guidance improves the usefulness of fund balance information by

LIFE SKILLS CENTER LEE COUNTY, INC.
NOTES TO THE BASIC FINANCIAL STATEMENTS
FOR THE YEAR ENDED JUNE 30, 2011
(Continued)

clarifying the definitions of existing governmental fund types and providing additional classifications of fund balance.

Basis of Presentation

The basic financial statements of the School have been prepared in conformity with generally accepted accounting principles as applied to governmental nonprofit organizations. The GASB is the accepted standard-setting body for establishing governmental accounting and financial reporting principles.

The government-wide financial statements report information about the School as a whole using accounting methods similar to those used by private-sector companies. The Statement of Net Assets includes all of the School's assets and liabilities. All of the current year's revenues and expenses are accounted for in the Statement of Activities regardless of when cash is received or paid.

The government-wide financial statements of the School consist of governmental activities. The School's basic services are included here, such as instruction and school administration. Funds received through the Florida Education Finance Program ("FEFP") and state and federal grants finance most of these activities.

The fund financial statements provide more detailed information about the School's most significant funds, not the School as a whole. A fund is an accounting entity having a self-balancing set of accounts for recording assets, liabilities, fund balance, revenues, and expenditures. Resources are allocated to and accounted for in individual funds based on the purpose for which they are spent and the means by which spending activities are controlled. The funds in the financial statements of this report are as follows:

Governmental Funds:

- General Fund - to account for all financial resources not required to be accounted for in another fund.
- Capital Projects Fund - to account for the proceeds of capital outlay funds provided to charter schools pursuant to Florida Statutes, Section 1013.62.
- Special Revenue Fund - to account for the proceeds of specific revenue sources and federal grants that are restricted by law or administrative action to expenditure for specific purposes.

For purposes of these statements, the general and capital projects funds constitute major funds. The special revenue fund is considered non-major and is presented as the other governmental fund.

Measurement Focus and Basis of Accounting

Basis of accounting refers to when revenues and expenses/expenditures are recognized in the accounts and reported in the financial statements. Basis of accounting relates to the timing of the measurements made, regardless of the measurement focus applied.

LIFE SKILLS CENTER LEE COUNTY, INC.
NOTES TO THE BASIC FINANCIAL STATEMENTS
FOR THE YEAR ENDED JUNE 30, 2011
(Continued)

The government-wide financial statements are presented using the accrual basis of accounting and an economic resources focus. Under the accrual basis of accounting, revenues are recognized when earned and expenses are recognized when they occur.

The modified accrual basis of accounting and current financial resources focus is followed by the governmental funds. Under the modified accrual basis, revenues are recognized when they become measurable and available. Available means collectible within the current period or soon enough thereafter to pay current liabilities. The School considers revenues to be available if they are collected within sixty days of the end of the fiscal year. Under the modified accrual basis of accounting, expenditures are generally recognized when the related fund liability is incurred.

Budgetary Basis of Accounting

Budgets are presented on the modified accrual basis of accounting. During the fiscal year, expenditures were controlled at the object level.

Cash and Cash Equivalents

All cash received by the School is maintained in a demand deposit account. For purposes of presentation on the Statement of Net Assets and the Balance Sheet – Governmental Fund, investments with an original maturity of three months or less at the time they are purchased are considered to be cash equivalents.

Revenue Sources

Revenues for current operations are received primarily from the District pursuant to the funding provisions included in the School's charter. In accordance with funding provisions of the charter and Section 1002.33(18), Florida Statutes, the School reports the number of full-time equivalent students and related data to the District.

Under the provisions of Section 1011.62, Florida Statutes, the District reports the number of full-time equivalent students and related data to the Florida Department of Education ("FDOE") for funding through the FEFP. Funding for the School is adjusted during the year to reflect the revised calculations by FDOE under the FEFP and the actual weighted full-time equivalent students reported by the School during the designated full-time equivalent student survey periods. The School Board receives a 5% administrative fee from the School, which is reflected as a general administration expense/expenditure in the accompanying Statement of Activities and Statement of Revenues, Expenditures and Changes in Fund Balances - Governmental Funds.

The School receives federal awards for the enhancement of various educational programs. This assistance is generally received based on applications submitted to and approved by various granting agencies. For federal awards in which a claim to these grant proceeds is based on incurring eligible expenditures, revenue is recognized to the extent eligible expenditures have been incurred.

LIFE SKILLS CENTER LEE COUNTY, INC.
NOTES TO THE BASIC FINANCIAL STATEMENTS
FOR THE YEAR ENDED JUNE 30, 2011
(Continued)

The School is also eligible for charter school capital outlay funding. The amounts received under this program are based on the School's actual and projected student enrollment during the fiscal year. Funds received under this program may only be used for lawful capital outlay expenditures and, as such, any unexpended amounts are reflected as restricted net assets and restricted fund balance in the accompanying Statement of Net Assets and Balance Sheet – Governmental Fund, respectively.

Capital Assets and Depreciation

For purposes of recording capital assets, the School has a capitalization threshold of \$5,000 overall and a capitalization threshold of \$750 for federal expenditures.

The capital assets are recorded on the accompanying Statement of Net Assets at cost, net of accumulated depreciation. Depreciation is computed using the straight-line method over five years for Furniture, Fixtures and Equipment and three years for Computer Software.

Aside from those mentioned above, the School has no other capital assets, as the School operates under a management agreement with WHLS (see Note 7).

Net Assets

Net assets represent the difference between assets and liabilities. Net assets consist of capital assets, net of accumulated depreciation and unrestricted net assets.

Fund Balance Spending Policy

The School's adopted spending policy is to spend from restricted fund balance first, followed by committed, assigned, then the unassigned fund balance. Most funds were designated for one purpose at the time of their creation. Therefore, expenditures made out of the fund will be allocated to the applicable fund balance classifications in the order of the aforementioned spending policy. If expenditures are incurred that meet the purpose of more than one fund, they will be allocated to restricted fund balance first and then follow the order above. Funds can only be committed by formal action of the Board. There are no minimum fund balance requirements for any of the School's funds.

Income Taxes

The School is an organization exempt from income taxation under Section 501(a) as an entity described in Section 501(c)(3) of the Internal Revenue Code of 1986, as amended. Accordingly, no provision for federal income taxes is included in the accompanying financial statements.

The School has adopted guidance related to accounting for uncertainty in income taxes, which prescribes a recognition threshold and measurement attribute for financial statement recognition and measurement of a tax position that an entity takes or expects to take in a tax return. This guidance is applicable to not-for-profit organizations that may be conducting unrelated business activities, which are potentially subject to income taxes, including state income taxes.

LIFE SKILLS CENTER LEE COUNTY, INC.
NOTES TO THE BASIC FINANCIAL STATEMENTS
FOR THE YEAR ENDED JUNE 30, 2011
(Continued)

The School assesses its income tax positions, including its continuing tax status as a not-for-profit entity, and recognizes tax benefits only to the extent that the School believes it is “more likely than not” that its tax positions will be sustained upon an examination by the Internal Revenue Service (“IRS”) or the applicable state taxing authority. Accordingly, there is no provision for federal income taxes in the financial statements, as the School believes all tax positions, including its continuing status as a not-for-profit entity, have a greater than 50% chance of realization in the event of an IRS audit. State income taxes, which may be due in certain jurisdictions, have been assessed following the same “more likely than not” measurement threshold. With few exceptions, the School is no longer subject to U.S. federal, state and local income tax examinations by tax authorities for years before 2007.

Use of Estimates

In preparing the financial statements, management is sometimes required to make estimates and assumptions that affect the reported amounts of assets and liabilities, the disclosure of contingent assets and liabilities at the date of the financial statements, and the reported amounts of revenues and expenses/expenditures during the reporting period. Actual results could differ from those estimates.

Subsequent Events

The School has adopted guidance that requires the disclosure of the date through which an entity has evaluated subsequent events and the basis for that date (that is, whether that date represents the date the financial statements were issued or were available to be issued). The School has evaluated subsequent events through September 7, 2011, which is the date the financial statements were available to be issued.

3 ACCOUNTS RECEIVABLE

Accounts receivable included in the accompanying Statement of Net Assets and Balance Sheet – Governmental Fund includes \$68,025 in FEFP funds, which are receivable from the District.

**LIFE SKILLS CENTER LEE COUNTY, INC.
NOTES TO THE BASIC FINANCIAL STATEMENTS
FOR THE YEAR ENDED JUNE 30, 2011
(Continued)**

4 CAPITAL ASSETS AND DEPRECIATION

For the year ended June 30, 2011, the School's capital assets consisted of the following:

	Beginning Balance	Additions	Deletions	Ending Balance
Capital Assets Being Depreciated:				
Furniture, Fixtures & Equipment	\$ 7,230	\$ -	\$ -	\$ 7,230
Computer Software	72,638	-	-	72,638
Total Capital Assets Being Depreciated	<u>79,868</u>	<u>-</u>	<u>-</u>	<u>79,868</u>
Less Accumulated Depreciation:				
Furniture, Fixtures & Equipment	(3,816)	(2,410)	-	(6,226)
Computer Software	(40,474)	(21,963)	-	(62,437)
Total Accumulated Depreciation	<u>\$ (44,290)</u>	<u>\$ (24,373)</u>	<u>\$ -</u>	<u>\$ (68,663)</u>
Total Capital Assets Being Depreciated, Net	<u>\$ 35,578</u>	<u>\$ (24,373)</u>	<u>\$ -</u>	<u>\$ 11,205</u>

Depreciation expense of \$24,373 was charged to the instruction function in the accompanying Statement of Activities.

**LIFE SKILLS CENTER LEE COUNTY, INC.
NOTES TO THE BASIC FINANCIAL STATEMENTS
FOR THE YEAR ENDED JUNE 30, 2011
(Continued)**

5 SCHEDULE OF STATE AND LOCAL REVENUE SOURCES

For the year ended June 30, 2011, state and local revenues were received from the District as follows:

Florida Education Finance Program	\$	869,495
Class Size Reduction		215,740
Discretionary Millage		151,837
Capital Outlay Income		133,868
ESE Guaranteed Allocation		113,902
Supplemental Academic Instruction		47,663
Education Jobs Fund		46,656
Student Transportation		19,889
Instructional Materials		17,666
Safe Schools		4,686
Florida Lead Teacher Program		2,236
Discretionary Lottery Funds		839
Total State and Local Revenue	\$	1,624,477

The administration fee paid to the District during the year ended June 30, 2011 totaled \$77,820, which is reflected as a general administration expense/expenditure in the accompanying Statement of Activities and Statement of Revenues, Expenditures and Changes in Fund Balances – Governmental Funds.

6 RISK MANAGEMENT

Property and Liability

The School is exposed to various risks of loss related to torts; theft or damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters. As part of its management agreement with WHLS, WHLS has contracted with an insurance company for property and general liability insurance (see Note 7).

Director and Officer

Coverage includes a \$1,000,000 aggregate limit and \$10,000 deductible.

7 AGREEMENT WITH WHLS

The School has historically entered into an annual Management Agreement (“Agreement”) with WHLS, which is an educational consulting and management company. The Agreement has since been terminated. The School will operate independently in school year 2012. Substantially all functions of the School were contracted to WHLS. WHLS was responsible and

LIFE SKILLS CENTER LEE COUNTY, INC.
NOTES TO THE BASIC FINANCIAL STATEMENTS
FOR THE YEAR ENDED JUNE 30, 2011
(Continued)

accountable to the School's Board of Directors for the administration and operation of the School. The School was required to pay WHLS a monthly continuing fee of 97 percent of the School's "Qualified Gross Revenues," defined in the Agreement as "...all revenues and income received by the School except for charitable contributions" and "WHLS shall receive 100 percent of any and all grants or funding of any kind generated by WHLS, and its affiliates beyond the regular per pupil state funding received by the School, subject to any terms and conditions attached to the grants, if any." The continuing fee paid to WHLS was based on the previous month's qualified gross revenues less any fees the School was required to remit to the District. The continuing fee earned by WHLS for the year ended June 30, 2011 was \$1,443,722. WHLS was responsible for all costs incurred in providing the educational program at the School, which included but were not limited to, salaries and benefits of all personnel, curriculum materials, textbooks, library books, computers and other equipment, software, supplies, building payments, maintenance, capital, and insurance.

Per the agreement, no other amounts were required other than the continuing fee as reported above. For the year ended June 30, 2011, WHLS paid expenses to operate the School totaling \$33,272, which is included as a special item in the Statement of Activities and the Statement of Revenues, Expenditures and Changes in Fund Balances – Governmental Funds. Expenses to operate the School include the direct site expenses of the School and the expenses of the WHLS Florida administrative office, which managed the School's curriculum, human resources, finance/grants management, facilities, marketing, etc. The indirect costs of the Florida administrative office are recorded in the "General Administration" function on the accompanying Statement of Activities and Statement of Revenues, Expenditures and Changes in Fund Balances – Government Funds.

In accordance with the Agreement, substantially all assets used to operate the School are owned by WHLS, other than those recorded as capital assets in the accompanying Statement of Net Assets. The Agreement contained provisions for the School (at its option) to purchase all of the personal and real property relating to the operation of the School, free and clear of all liens or other encumbrances upon the end of the contract. The School chose not to purchase any of the capital assets owned by WHLS upon termination of this Agreement.

8 CONTINGENCES

Grants

Amounts received from grantor agencies are subject to audit and adjustment by the grantor. Any disallowed costs may require refunding to the grantor. Amounts that may be disallowed, if any, are not presently determinable. However, in the opinion of the School, any such adjustments will not have a material adverse effect on the financial position of the School.

**LIFE SKILLS CENTER LEE COUNTY, INC.
REQUIRED SUPPLEMENTARY INFORMATION
BUDGETARY COMPARISON SCHEDULE
GENERAL FUND
FOR THE YEAR ENDED JUNE 30, 2011**

	<u>Original Budget</u>	<u>Final Budget</u>	<u>Actual</u>	<u>Variance with Final Budget- Positive (Negative)</u>
REVENUES				
State and Local Sources	\$ 1,999,958	\$ 1,449,299	\$ 1,490,609	\$ 41,310
Total Revenues	<u>1,999,958</u>	<u>1,449,299</u>	<u>1,490,609</u>	<u>41,310</u>
EXPENDITURES				
Instruction	757,517	497,412	527,059	(29,647)
Pupil Personnel Services	144,000	94,250	94,428	(178)
Instructional Staff Training	20,100	12,000	11,290	710
Instruction Related Technology	-	113,000	111,795	1,205
Board	35,000	35,000	58,659	(23,659)
General Administration	-	120,180	192,446	(72,266)
School Administration	784,727	277,000	275,174	1,826
Facilities Acquisition and Construction	86,115	175,022	188,933	(13,911)
Transportation	27,000	35,000	27,417	7,583
Operation of Plant	90,700	89,000	89,976	(976)
Maintenance of Plant	29,800	20,000	13,993	6,007
Total Expenditures	<u>1,974,959</u>	<u>1,467,864</u>	<u>1,591,170</u>	<u>(123,306)</u>
SPECIAL ITEM				
Expenses Paid by WHLS on Behalf of the School (See Note 7)	<u>-</u>	<u>-</u>	<u>33,272</u>	<u>33,272</u>
Net Changes in Fund Balances	24,999	(18,565)	(67,289)	(48,724)
Fund Balance, July 1, 2010	<u>104,931</u>	<u>104,931</u>	<u>104,931</u>	<u>-</u>
Fund Balance, June 30, 2011	<u>\$ 129,930</u>	<u>\$ 86,366</u>	<u>\$ 37,642</u>	<u>\$ (48,724)</u>

See report of independent auditors.



**Report of Independent Auditors on Internal Control Over Financial Reporting
and on Compliance and Other Matters Based on an Audit of Financial Statements
Performed in Accordance with *Government Auditing Standards***

To the Board of Directors of Life Skills Center Lee County, Inc., a Charter School
and Component Unit of the District School Board of Lee County, Florida

We have audited the financial statements of the governmental activities, each major fund and the aggregate remaining fund information of Life Skills Center Lee County, Inc. (the "School"), a charter school and component unit of the District School Board of Lee County, Florida, as of and for the year ended June 30, 2011, which collectively comprise the School's basic financial statements and have issued our report thereon dated September 7, 2011. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.

Internal Control Over Financial Reporting

In planning and performing our audit, we considered the School's internal control over financial reporting as a basis for designing our auditing procedures for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the School's internal control over financial reporting. Accordingly, we do not express an opinion on the effectiveness of the School's internal control over financial reporting.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A material weakness is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis.

Our consideration of internal control over financial reporting was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over financial reporting that might be deficiencies, significant deficiencies, or material weaknesses. We did not identify any deficiencies in internal control over financial reporting that we consider to be material weaknesses, as defined above.



Compliance and Other Matters

As part of obtaining reasonable assurance about whether the School's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

This report is intended for the information and use of management of the School, the District School Board of Lee County, Florida, the Florida Department of Education and the Florida Auditor General and is not intended to be and should not be used by anyone other than these specified parties.

BKHM, P.A.

Winter Park, Florida
September 7, 2011

**ADDITIONAL INFORMATION REQUIRED BY
RULES OF THE AUDITOR GENERAL,
CHAPTER 10.850, *AUDITS OF CHARTER SCHOOLS
AND SIMILAR ENTITIES***



To the Board of Directors of Life Skills Center Lee County, Inc., a Charter School and Component Unit of the District School Board of Lee County, Florida

We have audited the financial statements of the governmental activities, each major fund and the aggregate remaining fund information of Life Skills Center Lee County, Inc. (the "School") as of and for the year ended June 30, 2011, and have issued our report thereon dated September 7, 2011.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. We have issued our Independent Auditor's Report on Internal Control over Financial Reporting and on Compliance and Other Matters. Disclosures in that report, which is dated September 7, 2011, should be considered in conjunction with this management letter.

Additionally, our audit was conducted in accordance with Chapter 10.850, Rules of the Auditor General, which governs the conduct of charter school and similar entity audits performed in the State of Florida. This letter includes the following information, which is not included in the aforementioned auditor's reports:

- Section 10.854(1)(e)1., Rules of the Auditor General, requires that we determine whether or not corrective actions have been taken to address findings and recommendations made in the preceding annual financial audit report. There were no findings and recommendations made in the preceding annual financial audit report.
- Section 10.854(1)(e)3., Rules of the Auditor General, requires that we address in the management letter any recommendations to improve financial management. In connection with our audit, we did not have any such recommendations.
- Section 10.854(1)(e)4., Rules of the Auditor General, requires that we address violations of laws, regulations, contracts or grant agreements, or abuse that have occurred, or are likely to have occurred, that have an effect on the financial statements that is less than material but more than inconsequential. In connection with our audit, we did not have any such findings.
- Section 10.854(1)(e)5., Rules of the Auditor General, provides that the auditor may, based on professional judgment, report the following matters that are inconsequential to the determination of financial statement amounts, considering both quantitative and qualitative factors: (1) violations of laws, regulations, contracts or grant agreements, or abuse that have occurred, or are likely to have occurred, and (2) control deficiencies that are not significant deficiencies, including, but not limited to; (a) improper or inadequate accounting procedures (e.g., the omission of required disclosures from the annual financial statements);



(b) failures to properly record financial transactions; and (c) inaccuracies, shortages, defalcations, and instances of fraud discovered by, or that come to the attention of, the auditor. In connection with our audit, we did not have any such findings.

- Section 10.854(1)(e)6., Rules of the Auditor General, requires the name or official title of the school. The official title of the School is Life Skills Center Lee County, Inc. As of July 1, 2011, the School's name was changed to City of Palms Charter High School.
- Section 10.854(1)(e)2., Rules of the Auditor General, requires a statement be included as to whether or not the School has met one or more of the conditions described in Section 218.503(1), Florida Statutes, and identification of the specific condition met. During the course of our audit, nothing came to our attention to indicate that the School had met any of the conditions described in Section 218.503(1), Florida Statutes ("the conditions"). However, in planning and performing our audit, we considered whether the School had met any of the conditions as a basis for designing our auditing procedures for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion as to whether the School had met any of the conditions. Accordingly, we do not express an opinion as to whether the School had met any of the conditions.
- Pursuant to Sections 10.854(1)(3)7.a. and 10.855(10), Rules of the Auditor General, we applied financial condition assessment procedures as of June 30, 2011, which included calculation and analysis of certain financial indicators we considered relevant to the School. Our financial condition assessment procedures did not include the use of benchmarks. It is management's responsibility to monitor the School's financial condition, and our financial condition assessment was based in part on representations made by management and the review of financial information provided by management.

Pursuant to Chapter 119, Florida Statutes, this management letter is a public record and its distribution is not limited. Auditing standards generally accepted in the United States of America require us to indicate that this letter is intended solely for the information and use of management, the Board of Directors and the Florida Auditor General and is not intended to be and should not be used by anyone other than these specified parties.

BKHM, P.A.

Winter Park, Florida
September 7, 2011