



2830 Winkler Avenue #201  
Fort Myers FL 33916  
(239) 561-6611

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## **MINUTES**

### **REGULAR MEETING of the Board of Directors City of Palms Charter High School, Inc.**

**Date:** Tuesday, September 25, 2012  
**Time:** 5:30pm  
**Location:** City of Palms Charter High School  
2830 Winkler Ave #201  
Fort Myers, FL 33916

**A. CALL to ORDER** – Mr. Humfleet called the meeting to order at 5:45pm.

**B. ROLL CALL:**

**Board Members:**

Allen Humfleet, President	Present
April Lattanzi, Vice-President	Present
Joyce VanDeusen, Treasurer	Absent
Robert Paul Cochrane, Director	Present

**Other Attendees:**

Amy Rohner, Bus Mgr, CPA's	Present
Sarah White, Principal	Present

**C. AUDIENCE / Public Comment** - None

**D. APPROVAL of AGENDA** - Mr. Humfleet asked the Board to review the agenda to determine if any items needed to be added or removed.

Motion made and seconded to approve the agenda as presented.

Ayes: 3      Opposed: none

**E. STANDARD BUSINESS**

**1. Acceptance of the Financial Statements As Of and For The Two Months Ended August 31, 2012** –

Motion made and seconded to accept the Financial Statements As Of and For the Two Months Ended August 31, 2012.

Ayes: 3      Opposed: none



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**2. Acceptance of State of the School Report – Sarah White, Principal –**

Motion made and seconded to accept the State of the School Report as presented by Sarah White, Principal.

Ayes: 3      Opposed: none

3. **Approval of Increase to Staff Wages** – If, based upon review of financial position at October 31, 2012, it is determined that an increase to all current staff was affordable and if the actual October count falls within a few students of the previously approved target for the increase, a 1% increase to base salaries/wages for all employees is deemed appropriate.

Motion made and seconded to increase base wages 1%, effective November 1, 2012 for all staff employed during October 2012.

Ayes: 3      Opposed: none

**E. STANDARD BUSINESS** *(continued)*

3. **Approval of Increase to Staff Wages** – If, based upon review of financial position at October 31, 2012, it is determined that an increase to all current staff was affordable and if the actual October count falls within a few students of the previously approved target for the increase, a 1% increase to base salaries/wages for all employees is deemed appropriate.

Motion made and seconded to increase base wages 1%, effective November 1, 2012 for all staff employed during October 2012.

Ayes: 3      Opposed: none

**Approval of Staff Bonus** —The Board discussed awarding bonuses for e

2. **Approval of Staff Bonus** —The Board discussed awarding bonuses for extraordinary staff effort on behalf of the students and the school. Based upon recommendations of the Principal and the Business Manager, the Board awarded one bonus as follows:

Motion made and seconded to authorize a \$500 bonus to Riley Ware III in recognition of his efforts above and beyond his regular responsibilities to insure compliance with FL State Statutes and Lee County School District Policy relative to all ESE students enrolled at City of Palms Charter High School.

Ayes: 3      Opposed: none



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3. **Termination of Director** —In accordance with Board Policies regarding meeting attendance, the Board discussed the lack of attendance and participation in School activities of Joyce VanDeusen.

Motion made and seconded to remove Joyce VanDeusen from the Board of Directors effective October 1, 2012.

Ayes: 3      Opposed: none

4. **Resignation of Director** -- Mr. Cochrane, founding member of the Board of Directors of City of Palms Charter High School, Inc. (*formerly known as "Life Skills Center – Lee County, Inc."*) explained his sadness at moving away from this area.

Motion made and seconded to accept the letter of resignation from Robert Paul Cochrane as Director of the Board of City of Palms Charter High School, Inc. effective October 1, 2012.

Ayes: 3      Opposed: none

5. **Adjournment** -- The meeting was adjourned at 6:15pm.

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## CERTIFICATION

Approved by the Board of Directors of City of Palms Charter High School, Inc. on December 11, 2012.

*Allen Humfleet*

December 11, 2012