



2830 Winkler Avenue #201
Fort Myers FL 33916
(239) 561-6611

MINUTES

REGULAR MEETING of the Board of Directors City of Palms Charter High School, Inc.

Date: Wednesday, June 26, 2013
Time: 5:30pm
Location: City of Palms Charter High School
2830 Winkler Avenue #205
Fort Myers, FL 33916

1. **CALL to ORDER** – Mr. Humfleet called the meeting to order at 5:45pm.

ROLL CALL:

Board Members:

Allen Humfleet, President	Present
April Lattanzi, Vice-President	Present
Inke Baker, Director	Present

Other Attendees:

Amy Rohner, CPCHS Bus Mgr, CPA's	Present
Sarah White, Principal	Present

2. **AUDIENCE / Public Comment** - None

3. **APPROVAL of AGENDA** - Mr. Humfleet asked the Board to review the agenda to determine if any items needed to be added or removed.

Motion made and seconded to approve the agenda as presented.

Ayes: 2 Abstain: 1* Opposed: none

**Note: Ms. Baker cannot vote until completion of background check.*

4. **MINUTES**

- a. Approval of Regular Meeting – February 16, 2013
Motion made and seconded to table to next meeting.
Ayes: 2 Abstain: 1 Opposed: none
- b. Approval of Regular Meeting – April 11, 2013
Motion made and seconded to table to next meeting.
Ayes: 2 Abstain: 1 Opposed: none
- c. Approval of Regular Meeting – June 11, 2013
Motion made and seconded to table to next meeting.
Ayes: 2 Abstain: 1 Opposed: none



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5. STANDARD BUSINESS

- a. Approval /Acceptance – Charter School Capital Outlay Plan FY2013-14 (May 2013) --** Board reviewed.

Motion made and seconded to approve/accept the “Charter School Capital Outlay Plan FY2013-14” submitted May 2013 as presented.

Ayes: 2 Abstain: 1 Opposed: none

- b. Acceptance – Financial Statements as of and for the Eleven Months Ended May 31, 2013 --** Board reviewed.

Motion made and seconded to accept the “Financial Statements as of and for the Eleven Months ended May 31, 2013” as presented.

Ayes: 2 Abstain: 1 Opposed: none

- c. Approval / Adoption – 2012-13 Amended Budget –** Using information provided within the Financial Statements presented above, the Board reviewed the Original Budget for FY2012-13. Changes to the Original Budget estimated were discussed.

Motion made and seconded to approve and adopt the “Revised FY2012-13 Budget” as presented. Revised Budget to be forwarded to the District.

Ayes: 2 Abstain: 1 Opposed: none

- d. Approval /Adoption – 2013-14 Annual Budget –** The Board discussed the revised FY2012-13 Annual Budget, salaries, benefits, future enrollment trends and expenditure alternatives.

Motion made and seconded to approve/adopt the “2013-14 Annual Budget” as presented. Annual Budget to be forwarded to the District.

Ayes: 2 Abstain: 1 Opposed: none

- e. Approval /Acceptance – 2013-14 Employee Handbook –** Board reviewed.

Motion made and seconded to approve/accept the “2013-14 Employee Handbook” as presented.

Ayes: 2 Abstain: 1 Opposed: none

- f. Approval /Acceptance – 2013-14 School Calendar --** Board reviewed.

Motion made and seconded to approve/accept the “2013-14 School Calendar” as presented.

Ayes: 2 Abstain: 1 Opposed: none

- g. Approval /Acceptance – 2013-14 Parent/Student Handbook –** Board reviewed.

Motion made and seconded to approve/accept the “2013-14 Parent/Student Handbook” as presented with the understanding that “Graduation Requirements” will be updated with the most current information available prior to the start of the 2013-14 term.

Ayes: 2 Abstain: 1 Opposed: none

