

2830 Winkler Avenue #201 Fort Myers FL 33916 (239) 561-6611

MINUTES

REGULAR MEETING of the Board of Directors City of Palms Charter High School, Inc.

Date: Wednesday, June 26, 2013

Time: 5:30pm

Location: City of Palms Charter High School

2830 Winkler Avenue #205

Fort Myers, FL 33916

1. CALL to ORDER – Mr. Humfleet called the meeting to order at 5:45pm.

ROLL CALL:

Board Members:

Allen Humfleet, President Present
April Lattanzi, Vice-President Present
Inke Baker, Director Present

Other Attendees:

Amy Rohner, CPCHS Bus Mgr, CPA's Present Sarah White, Principal Present

2. AUDIENCE / Public Comment - None

3. <u>APPROVAL of AGENDA</u> - Mr. Humfleet asked the Board to review the agenda to determine if any items needed to be added or removed.

Motion made and seconded to approve the agenda as presented.

Ayes: 2 Abstain: 1* Opposed: none

*Note: Ms. Baker cannot vote until completion of background check.

4. MINUTES

a. Approval of Regular Meeting – February 16, 2013

Motion made and seconded to table to next meeting.

Ayes: 2 Abstain: 1 Opposed: none

b. Approval of Regular Meeting – April 11, 2013

Motion made and seconded to table to next meeting.

Ayes: 2 Abstain: 1 Opposed: none

c. Approval of Regular Meeting – June 11, 2013

Motion made and seconded to table to next meeting.

Ayes: 2 Abstain: 1 Opposed: none

Minutes Meeting Date: 06/26/13



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5. STANDARD BUSINESS

a. Approval /Acceptance – Charter School Capital Outlay Plan FY2013-14 (May 2013) -- Board reviewed.

Motion made and seconded to approve/accept the "Charter School Capital Outlay Plan FY2013-14" submitted May 2013 as presented.

Ayes: 2 Abstain: 1 Opposed: none

Acceptance – Financial Statements as of and for the Eleven Months Ended May 31,
 2013 -- Board reviewed.

Motion made and seconded to accept the "Financial Statements as of and for the Eleven Months ended May 31, 2013" as presented.

Ayes: 2 Abstain: 1 Opposed: none

c.Approval / Adoption – 2012-13 Amended Budget – Using information provided within the Financial Statements presented above, the Board reviewed the Original Budget for FY2012-13. Changes to the Original Budget estimated were discussed.

Motion made and seconded to approve and adopt the "Revised FY2012-13 Budget" as presented. Revised Budget to be forwarded to the District.

Ayes: 2 Abstain: 1 Opposed: none

d. Approval /Adoption – 2013-14 Annual Budget – The Board discussed the revised FY2012-13 Annual Budget, salaries, benefits, future enrollment trends and expenditure alternatives.

Motion made and seconded to approve/adopt the "2013-14 Annual Budget" as presented. Annual Budget to be forwarded to the District.

Ayes: 2 Abstain: 1 Opposed: none

e. Approval /Acceptance – 2013-14 Employee Handbook – Board reviewed.

Motion made and seconded to approve/accept the "2013-14 Employee Handbook" as presented.

Ayes: 2 Abstain: 1 Opposed: none

f. Approval /Acceptance – 2013-14 School Calendar -- Board reviewed.

Motion made and seconded to approve/accept the "2013-14 School Calendar" as presented.

Ayes: 2 Abstain: 1 Opposed: none

g. Approval /Acceptance - 2013-14 Parent/Student Handbook - Board reviewed.

Motion made and seconded to approve/accept the "2013-14 Parent/Student Handbook" as presented with the understanding that "Graduation Requirements" will be updated with the most current information available prior to the start of the 2013-14 term.

Ayes: 2 Abstain: 1 Opposed: none

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6.

7.

8.

Signature

h.	Approval /Acceptance – 2013-14 Board Policy Manual – Board reviewed. Motion made and seconded to approve/accept the "2013-14 Board Policy Manual" as presented.							
	Ayes:	2	Abstain:	1	Opposed:	none		
<u>NE</u>	W BUSINESS							
a.	STATE of the SCHOOL —The Board discussed status of E-Rate Funding, leasing expansion enrollment, staffing, etc.ng year.							
b.	OTHER BUSINESS: Student Incentives – The Board reviewed the effectiveness of the various incentive programs used to encourage attendance and completion of credits. Motion made and seconded to change the "Howl-O-Scream" incentive from a referra incentive to an attendance incentive for August through October, to offer movie passes as additional "back-to-school" incentive, and to retain the monthly "lunch with the Principal" incentive for earning credits. Ayes: 2 Abstain: 1 Opposed: none							
MEETING DATES Tentatively set for:					We We	Wednesday, September 11 th , 2013 Wednesday, November 20 th , 2013 Wednesday, February 19 th , 2014 Wednesday, May 14 th , 2014		
ADJOURNMENT Meeting was adjourned at 8:40pm								
CERTIFICATION								
	Approved	d by the	Board of	Dired	ctors of City	of Palms Charter	High School, Inc. on	
Date Approved								

Minutes Meeting Date: 06/26/13

Title

Date Signed